All companies are encouraged to pursue opportunities with Rockingham County. The Purchasing Office maintains a bid supplier list by products. To add your company to this list, complete and return all sections of this vendor application package to the Rockingham County Purchasing Office. Registering your company does not guarantee that you will receive notification of bids. Companies are encouraged to check our website for bid opportunities.

(Please type or print)

If you are an individual, you must generally enter the name shown on your Social Security Card. Sole Proprietor - enter your individual name as shown on your social security card on the “Name” line below. You may enter your business, trade, or “doing business as” (DBA) name on the “Business Name” line below. Partnership- a partner may have a “doing business as” trade name and/or a name based on the names of the partners. Corporation- a Corporation may use an abbreviated name or its initials, but the legal name is the name on the articles of incorporation.

NAME: (See instructions above)

BUSINESS NAME: (See instructions above)

Check □ Individual/Sole Proprietor □ Partnership □ Corporation □ Exempt from Backup Withholding
Appropriate Box: □ LLC Sole Proprietor □ LLC Partnership □ LLC Corporation □ Exempt from Backup Withholding

SHIP VIA: F.O.B. DESTINATION

MINORITY AND WOMEN BUSINESS ENTERPRISE: □ Yes □ No
If yes, what type? □ MBE (Minority) □ WBE (Woman Owned) □ DBE (Disabled)
Indicate if you are certified as an MWBE Vendor by: □ State of North Carolina OR □ Other

PURCHASE ORDER ADDRESS:
Address: ___________________________________________________________
City: _____________________________________________________________
State: ______________ Zip: ______________
Contact:
Phone #: __________________ Fax #: __________________ Email: ____________

REMITTANCE ADDRESS:
Address: __________________________________________________________
City: _____________________________________________________________
State: ______________ Zip: ______________
Contact:
Phone #: __________________ Fax #: __________________ Email: ____________

BID/QUOTE/RFP ADDRESS:
Address: __________________________________________________________
City: _____________________________________________________________
State: ______________ Zip: ______________
Contact:
Phone #: __________________ Fax #: __________________ Email: ____________
LIST TYPE OF PRODUCTS AND/OR SERVICES YOUR COMPANY OFFERS:

____________________________________________________________________________________

____________________________________________________________________________________

NAME OF PERSON COMPLETING THIS APPLICATION: _______________________________________

Phone #: __________________________ Fax #: __________________________ Email: __________________________

SIGNATURE: __________________________ Date: __________________________

In order to comply with Internal Revenue Service (IRS) standards and to avoid withholdings on future payments, please make sure all information is complete.

PLEASE MAIL FORMS TO: Rockingham County Purchasing
PO Box 41
Wentworth, NC  27375-0041

FAX NUMBER: (336) 342-8455
PHONE NUMBER: (336) 342-8111
EMAIL ADDRESS: acrumpler@co.rockingham.nc.us